



MEETINGS & EVENTS

Meeting Facilities

Whatever the style and size of your event – from weddings to gala dinner or exhibitions and conferences—the meticulous planning of every conceivable detail will leave you inhaling that sweet smell of perfection.

The Basilica Ballroom is a spacious pillar-free function hall with a private entrance. It can be subdivided into three smaller rooms and is ideally suited for banquets as well as smaller meetings and receptions from 15 to 400 guests. A Foyer is available for coffee breaks and registration. Byzantine elements are incorporated in the hall's exceptional design, which resembles an arcaded basilica with an old Byzantine tapestry motive woven into the carpet.

All modern audiovisual equipment including a simultaneous interpretation system and LCD projectors can be provided upon request. For smaller functions, the Templar Halls 1 and 2, as well as the Messina Hall serve as the perfect venues.

Business Centre

The hotel's fully equipped Business Centre is situated on the ground floor. The Centre provides an extensive range of secretarial and support services including copying, cable, fax and e-mail.

Interpreters in any language and courier services to any destination worldwide can also be provided upon request.

Audiovisual Equipment

Equipment offered with our compliments:

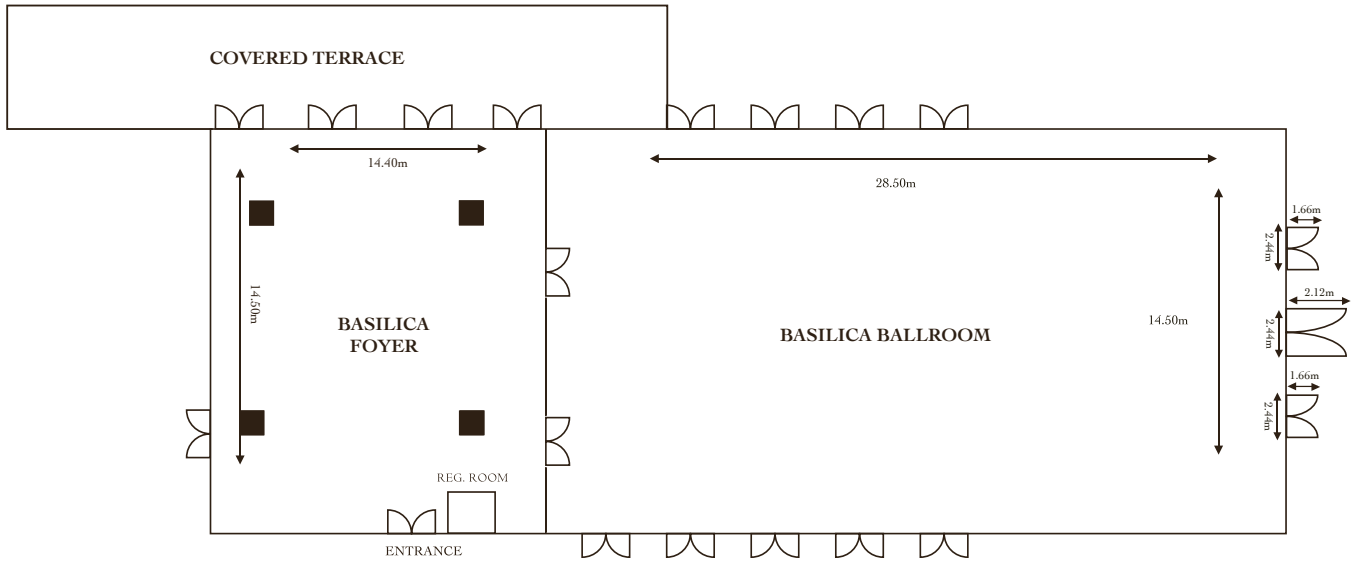
- ♦ Overhead Projector
- ♦ Podium / Lectern Stand
- ♦ Flip Chart, Pad (25 sheets) and Markers
- ♦ DVD & CD Players
- ♦ DVD Player / Recorder
- ♦ LCD Projector with WLAN
- ♦ Laser Pen Pointer
- ♦ Flip Charts
- ♦ Table-standing Wired Microphone
- ♦ Floor-standing Wired Microphone
- ♦ Wireless Microphones
- ♦ P.A. Acoustic System (with 2 speakers and 1 microphone)
- ♦ P.A. Acoustic System (with 4 speakers up to 12 channels)
- ♦ Set of 2 Speakers

Equipment offered at a minimum charge:

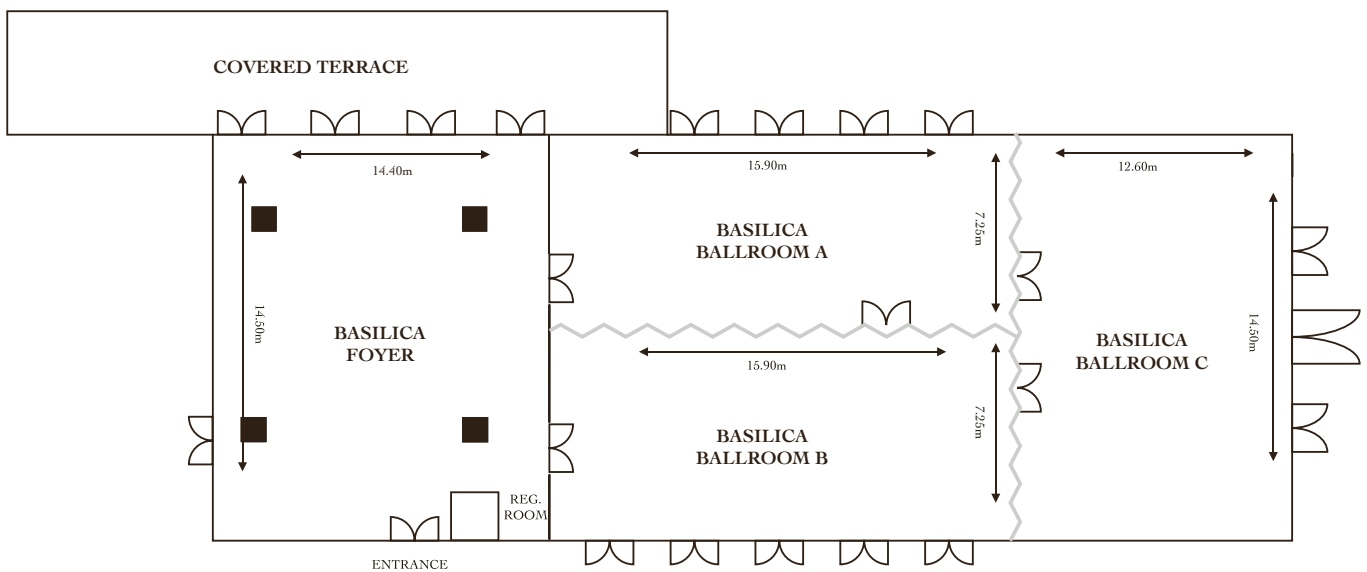
- ♦ Photocopier (b/w)
- ♦ Printing Colour (A4)
- ♦ Colour Copies (A4)
- ♦ Scanning (A4)
- ♦ Extra Pads for Flipchart (25 sheets)
- ♦ Personal Computer
- ♦ Portable Computer (laptop)
- ♦ ADSL Line
- ♦ LCD TV Unit
- ♦ Simultaneous Translation System (for up to 5 languages)
- ♦ LCD Video & Data Projector with Sound
- ♦ LCD Projector with WLAN
- ♦ Lighting and Sound Engineer
- ♦ Public Address System
- ♦ Electrical Engineer on Call

MEETINGS & EVENTS

Basilica Foyer & Ballroom

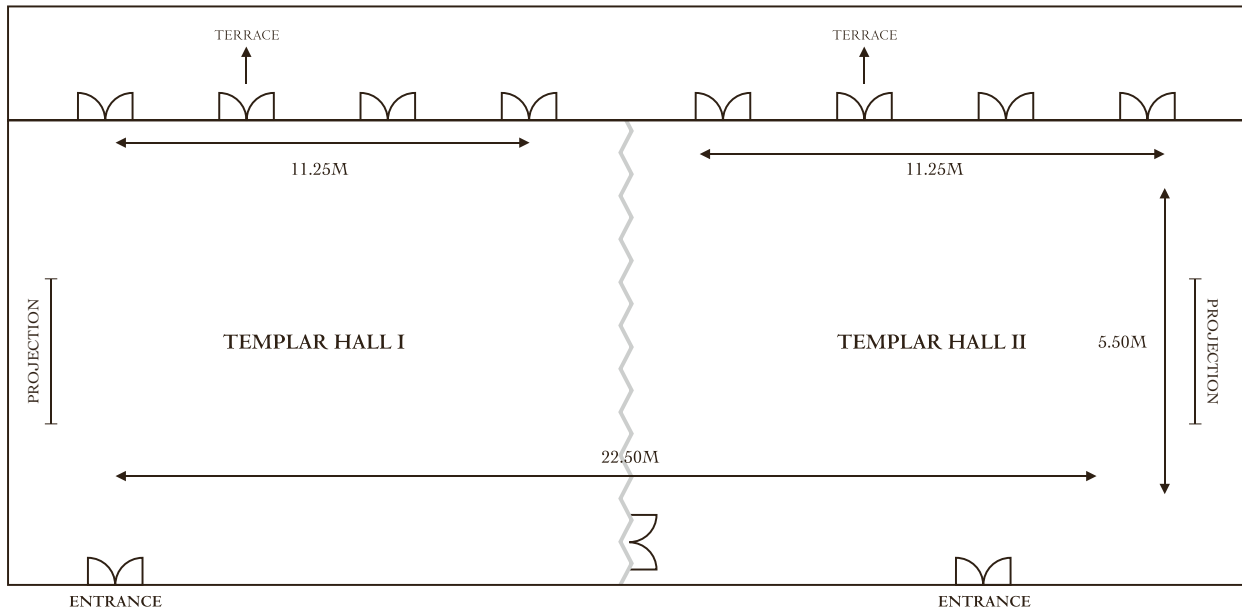


Basilica Ballroom - Area Break Down

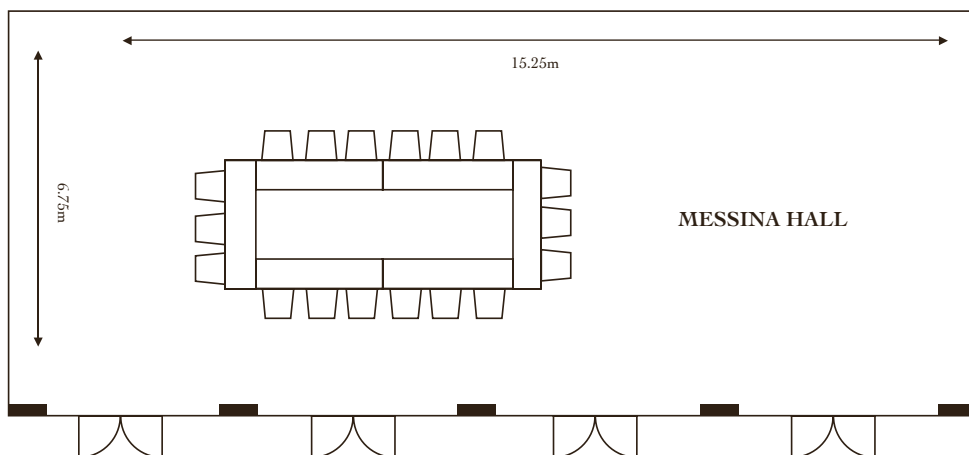


MEETINGS & EVENTS

Templar Halls I & II



Messina Hall



MEETINGS & EVENTS

Meeting & Banqueting Rooms – Capacities & Set-Ups

OUTLET	AREA (m ²)	DIMENSIONS (m)	CEILING HEIGHT (m)	THEATRE ROOM (pax)	CLASS-ROOM (pax)	HOLLOW SQUARE (pax)	U-SHAPE (pax)	BOARD ROOM (pax)	DINNER - LONG TABLES (pax)	DINNER - ROUND TABLES (pax)	COCKTAIL RECEPTION (pax)	DANCE FLOOR AREA (m ²)
Basilica Ballroom	413.25	28.5 x 14.50	3.9	500	210	N/A	N/A	N/A	380	376	600	25
Basilica A	115.3	15.9 x 7.25	3.9	80	36	52	44	50	60	50	80	12
Basilica B	115.3	15.9 x 7.25	3.9	80	36	52	44	50	60	50	80	12
Basilica C	182.7	12.6 x 14.5	3.9	144	84	68	51	70	100	80	170	16
Basilica A&B	230.6	15.9 x 14.5	3.9	160	90	72	54	82	120	90	200	25
Basilica Foyer	208.8	14.5 x 14.4	2.5	N/A	N/A	N/A	N/A	N/A	N/A	50	80	16
Templar Hall	123.7	22.5 x 5.5	2.3	90	60	N/A	58	60	100	100	150	N/A
Templar Hall I	61.9	11.25 x 5.5	2.3	40	30	36	26	32	50	50	60	N/A
Templar Hall II	61.9	11.25 x 5.5	2.3	40	30	36	26	32	50	50	60	N/A
Messina	102.75	15.25 x 6.75	3.6	70	42	34	28	26	60	50	60	9